**3550 FR.04 Postdoctoral Appointee Annual IDP Report**

**Yale University**

**Appointee Name:**       **Faculty Mentor Name:**

**Part 1: Research Progress**

**A. To be completed by the postdoctoral appointee**

1. Describe your research progress during the past year. Note any accomplishments such as publications, fellowships, teaching, mentoring, patents, and clinical activities.

2. Describe your research goals for the upcoming year.

**B. To be completed by the faculty mentor**

1. Please rate your postdoc’s performance over the past year.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Research Measures** | Not applicable | Requires further development | Meets Expectations | Exceeds Expectations |
| Technical expertise | [ ]  | [ ]  | [ ]  | [ ]  |
| Knowledge of the literature | [ ]  | [ ]  | [ ]  | [ ]  |
| Research productivity | [ ]  | [ ]  | [ ]  | [ ]  |
| Research quality | [ ]  | [ ]  | [ ]  | [ ]  |
| Degree of research independence  | [ ]  | [ ]  | [ ]  | [ ]  |
| Overall effort | [ ]  | [ ]  | [ ]  | [ ]  |

2. Please comment on any notable achievements over the past year and/or areas of concern that the appointee should address in the coming year.

**Part 2: Career and Professional Development**

**A. To be completed by the postdoctoral appointee**

1. Have you completed a self-assessment of your professional skills and interests?

[ ]  Already completed [ ]  in progress [ ]  none

2. Do you know your anticipated career path?

[ ]  Yes [ ]  No [ ]  I will decide this year

3. When do you think you will be ready to go on the job market?

[ ]  Now

[ ]  Within 6-12 months

[ ]  Within 1-2 years

[ ]  2+ years

4. List any career and professional development activities completed in the past year, including workshops, informational interviews, networking, job interviews, etc.

5. State any career and professional development activities planned for the upcoming year.

**B. To be completed by the faculty mentor**

1. Please rate your postdoc’s current skills.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Professional Skills** | Not applicable | Requires further development | Meets Expectations | Exceeds Expectations |
| Writing skills | [ ]  | [ ]  | [ ]  | [ ]  |
| Presentation skills | [ ]  | [ ]  | [ ]  | [ ]  |
| Classroom teaching | [ ]  | [ ]  | [ ]  | [ ]  |
| Mentoring in the lab | [ ]  | [ ]  | [ ]  | [ ]  |
| Interpersonal skills | [ ]  | [ ]  | [ ]  | [ ]  |

2. Has your postdoc discussed his/her career plans with you?

 [ ]  Yes [ ]  No

3. When do you think your postdoc will be ready to be on the job market?

[ ]  Now

[ ]  Within 6-12 months

[ ]  Within 1-2 years

[ ]  2+ years

3. Add any comments on your appointee’s career plans or career and professional development activities:

Signature of Appointee: Date:

Signature of Faculty Mentor: Date:

**Please make sure to sign this document only after discussing the contents together.**